



瑞谷中文學校

RARITAN VALLEY CHINESE SCHOOL

2009 ~ 2010 學年度公開講演註冊簡章

甚麼題材是學生最喜歡講的？甚麼形式是學生最願意參加的？

本學年我們將採用一種開放又能激發學生創造力的講演形式；參加的學生可以自由選擇題材，譬如：愛好，理想，夢想，幻想，音樂，舞蹈，運動，寵物，焦點話題等等；表達形式也不拘泥於記憶背誦方式，學生可以運用下列各方式表達自己的主題：

- 示範的方式：利用道具實際操作最終以成品講解並展示自己選擇的主題
- 說明的方式：利用各種圖表海報或投影講解主題事務的原委
- 演講的方式：以記憶為主輔以簡短的備忘錄來講解自己選擇的主題
- 表演的方式：利用表演形式詮釋及講解自己選擇的主題

§ 注意事項

1. 講演結構內容需分為：簡介，主體，結尾，三大部份。其中，簡介及結尾部份需以90%中文為主；主體部份的評分以60%中文為滿分，多則加分鼓勵，少則酌量減分。
2. 時間範圍：12歲以下3~5分鐘(演講/6歲以下,0.5~1.5分鐘;7~12歲,1.5~2.5分鐘)，13歲以上8~15分鐘(演講/2~3分鐘)
3. 表現評定：以個人對自己的挑戰表現為評分標準（非競爭性）
4. 評分等級：優良 90-100；很棒 80-89；良好 79以下（各等級均無名額限制）

§ 評分標準

【示範或說明方式】					
評分標準	評	審	範	圍	計分方式
儀態	服裝/台風；發音/抑揚頓挫；眼神輔助；表情態度				各5分；總共20分
技巧	簡介吸引力；主題結構性；視覺輔助運用；身體語言配合；結尾力道				各10分；總共50分
內容	了解主題程度；內容正確程度；與台下聽眾的溝通				各10分；總共30分
減分	時間：未滿或超過標準範圍；中文：未滿標準				各項最高減5分
加分	非常了解主題；非常具有創意；非常老練成熟；中文流利順暢				每項最高加5分
【表演方式】					
評分標準	評	審	範	圍	計分方式
技巧	發音/音量；眼神輔助；專注能力				各5分；總共15分
藝術1	熱情程度/投入程度；適應度/彈性度；服裝/台風				各5分；總共15分
藝術2	表達力；創造力；臨場表現；原創力				各10分；總共40分
簡介	清楚介紹主題目的；明確地轉換成表演；創意地與聽眾打成一片				各5分；總共15分
結尾	明確地由表演轉成結尾；清楚地回答聽眾問題；清楚地摘述重點				各5分；總共15分
減分	時間：未滿或超過標準範圍；中文：未滿標準				各項最高減5分
加分	非常了解主題；非常具有創意；非常老練成熟；中文流利順暢				每項最高加5分
【演講方式】					
評分標準	評	審	範	圍	計分方式
儀態	服裝/台風；發音/抑揚頓挫；眼神輔助；表情態度				各10分；總共40分
技巧	簡介吸引力；主題結構性；視覺輔助運用；身體語言配合；結尾力道				各10分；總共30分
內容	了解主題程度；內容正確程度；與台下聽眾的溝通				各10分；總共30分
減分	時間：未滿或超過標準範圍；中文：未滿標準				各項最高減5分
加分	非常了解主題；非常具有創意；非常老練成熟；中文流利順暢				每項最高加5分



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2009 - 2010 Public Speaking Registration Brochure

What is your favorite topic? How would you like to present it? You have many choices. There are 4 types of presentations you can choose from:

Demonstration teaches through showing and explaining with actual supplies, tools, etc and ends with a finished product for the audience to touch or taste.

Illustrated talk tells about something or how something is done and must include visuals. Flip charts, posters, slides, etc are used.

Formal speech is written by the member or a noted individual and should stimulate thought or present a point of view. It is given from memory with brief notes. There are no visuals.

Performing Arts incorporates drama, dance, instrumental or vocal music, puppetry, clowning, etc. The presenter introduces the art, performs and ends with a few comments.

§ Note:

- You should prepare a written outline of the parts of your presentation. Include three main parts:
 - ◎ Introduction – the “why” of it (90% in Chinese)
 - ◎ Body – the “show and tell” portion (2/3 in Chinese)
 - ◎ Summary – the “what” of it (90% in Chinese)
- Time Limits: Group A (age 4~12) 3 to 5 mins (*speech/age 4-6, 0.5~ 1.5, age 7-12, 1.5~2.5 min*), Group B (age 13+) 8-15 mins (*speech/2~3 mins*)
- Performance: Emphasis is on the individual’s presentation – that is the planning, the ideas and thought in the organizing, the delivery, the summary or the lesson taught. This is a self-challenging, rather than competitive, event.
- Ratings: Excellent – 90 to 100; Very Good – 80-89; Good – below 80 (No pre-defined quota in each level.)

§ Scoring Criteria

Demonstrations and Illustrated Talks		
Category	Criteria	Scoring
Presence	1. Appearance 2. Voice projection 3. Eye contact 4. Attitude	5 pts each; total 20 pts
Presentation	1. Explanation of purpose 2. Organization 3. Use of visual aids, charts, posters 4. Coordination of speech with action; 5. Summary	10 pts each; total 50 pts
Content	1. Knowledge of subject 2. Accurate, current information 3. Results of finished products/lesson taught	10 pts each; total 30 pts
Correction	Time: below or beyond time limits Chinese: under requirements	deducts max. 5 pts each
Bonus	1. Exceptional knowledge of subject 2. Especially creative approach to presentation 3. Extraordinary performance in any area above 4. Fluent Chinese	adds max. 5 pts each
Performing Arts		
Category	Criteria	Scoring
Technical	1. Voice projection 2. Eye contact 3. Concentration/focus	5 pts each; total 15 pts
Artistic 1	1. Enthusiasm 2. Adaptability 3. Appearance	5 pts each; total 15 pts
Artistic 2	1. Expressiveness 2. Creativity 3. Stage presence 4. Originality	10 pts each; total 40 pts
Intro	1. Clean explanation of purpose 2. Clear transition to performance 3. Creatively engages the audience	5 pts each; total 15 pts
Summary	1. Clear transition from performance to summary 2. Clear response to audience comments/questions 3. Clear summary of presentation content	5 pts each; total 15 pts
Correction	Time: below or beyond time limits Chinese: under requirements	deducts max. 5 pts each
Bonus	1. Exceptional knowledge of subject 2. Especially creative approach to presentation 3. Extraordinary performance in any area above 4. Fluent Chinese	adds max. 5 pts each
Formal Speeches		
Category	Criteria	Scoring
Presence	1. Appearance 2. Voice projection 3. Eye contact 4. Attitude	10 pts each; total 40 pts
Execution	1. Introduction 2. Difficulty 3. Coordination and smoothness of voice, tone, technique	10 pts each; total 30 pts
Effect	1. Appropriate subject matter 2. Effectiveness of presentation 3. Knowledge gained/audience impact	10 pts each; total 30 pts
Correction	Time: below or beyond time limits Chinese: under requirements	deducts max. 5 pts each
Bonus	1. Exceptional knowledge of subject 2. Especially creative approach to presentation 3. Extraordinary performance in any area above 4. Fluent Chinese	adds max. 5 pts each



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一、初賽 (Preliminary)

講演解說 Workshop	10/04/09 10:20-11:30 Pre-K to 3 rd Grade 11:30-12:20 4 th Grade to Adv. C/CSL
參加學生 Participant	10/25/09 報名表交給各班老師 (registration due 10/25)
練習時間 Rehearsal	11/08/09 & 11/15/09 各班教室練習 (In-class rehearsal)
比賽分組 Grouping	採混合年齡與題材方式 Mixed age and topics – Group A: 4-9 / Group B: 10 & above
地點時間 Time/Place	Hunterdon Hall - 11/29/09 (Sunday) 10:30 報到 (sign-in), 10:45 講演 (perform), 12:00 評審評語 (award/comments)
比賽結果 Rewards	參加學生均可得到印有學校校徽的T恤，並獲頒發一枚優良、很酷、良好絲帶 Participant gets a RVCS logo T-shirt, plus a recognition ribbon for Excellent/Very Good/Good efforts.

二、決賽 (Final)

參加學生 Participant	獲初賽優良絲帶之學生 Participants with Excellent ribbon from preliminary
比賽分組 Grouping	採混合年齡與題材方式 Mixed age and topics – Group A: 4-9 / Group B: 10 & above
地點時間 Time/Place	4H Center - 12/12/09 (Saturday) 10:30 報到 (sign-in), 10:45 講演 (perform), 12:00 評審評語 (award/comments)
比賽結果 Rewards	表現精彩者獲頒精彩絲帶一只；凡參加決賽者將於新年晚會中頒發精彩或優良獎品 Participant with superior performance gets a supreme ribbon; all Final participants with Supreme or Excellent ribbon will be rewarded with trophy or certificate, respectively, at New Year Party.

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§ 參加者需將報名表於10/25/09交給各班老師 (Participant must register directly with teacher by 10/25/09.)

學生 Student	中文姓名 Chinese Name		英文姓名 English Name		
題目 Topic	中文 Chinese				年級 Grade
	英文 English				
講演形式 Presentation Type	<input type="checkbox"/> 示範 Demonstration	<input type="checkbox"/> 說明 Illustrated Talk	<input type="checkbox"/> 演講 Formal Speech	<input type="checkbox"/> 表演 Performing Art	
T恤型號 T-shirt Size	<input type="checkbox"/> XS	<input type="checkbox"/> S	<input type="checkbox"/> M	<input type="checkbox"/> L	<input type="checkbox"/> XL

§ 請勾選適合項目 Check all that apply:

<input type="checkbox"/>	我需要影音或投影設備 I would like to borrow audiovisual equipment. Be specific:
<input type="checkbox"/>	我會自備音樂 I will bring music.
<input type="checkbox"/>	我需要其他特別設備 I need other special accommodations. Be specific:
<input type="checkbox"/>	我選擇接受只要評語但不需參加評分 I choose to have my presentation critiqued, but not judged.
<input type="checkbox"/>	我對下列東西有高度敏感: I'm highly allergic to:
<input type="checkbox"/>	我將與下列同學一起講演/表演 I will present/perform with: (Grade/Name)



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Tips to score well at presentations

Most people remember what they see rather than what they hear, so the way you make your presentation is important. With practice, you can learn to give an effective presentation. Practice enables you to know the subject, to complete the presentation effectively, and to avoid hurrying.

1. Practice, practice, practice. You will be more relaxed and confident.
2. Have an introduction or opening to the presentation - why are you telling this? why do people need to know this?
3. The body of your presentation will contain major points, as well as stories, explanations and definitions of new words. If you are demonstrating a skill, you must talk as you work.
4. Have a summary - what are the important points you made? What should people do with this information?
5. Posters must be **BIG AND BOLD**. Can you read it across the room? Have more posters with less info on each.
6. State where you got your information and ask for questions.
7. Keep notes available, but **NEVER READ** from them or rely on them too heavily. Work from an outline or brief notes.
8. **Power Point Presentations** You may use PowerPoint, but remember, this is a visual aid and should be used in place of posters. It should not contain your entire speech.
9. Weave personal experience into your presentation.
10. Remember, pick a topic you'll love to talk about.

At the day of your presentation

1. Take a breath before you begin.
2. Always begin your presentation with a smile and introduction yourself.
3. Look at the audience and make eye contact with the audience.
4. Introduce yourself, name, age.
5. Stand straight and tall.
6. Talk directly to the audience in a clear, conversational tone (not too soft and not too loud).
7. Goofs do happen - go right on with your presentation and explain what happened.
8. Act and look like you enjoy presenting. Motivate the audience to want to do what you are doing.
9. Pause for your applause.
10. Dress nicely or appropriately. No brand name labels across your shirt.